Nisarg Patel

IT Graduate with practical experience

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W: **LinkedIn**

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W: **Portfolio**

OBJECTIVE

- Passionate IT Graduate is seeking a challenging software development, database administration, helpdesk or technical support role where skills in these areas can be applied and enhanced.

PERSONAL SUMMARY

- Enthusiastic Software Development / Web Development Graduate with practical experience and a real passion for the IT sector. Keen to further develop skills across all aspects of front-/back-end software development, database administration and providing technical support to customers.
- Technically savvy in a wide range of software applications, development tools, databases and programming languages, with the proven ability to quickly master new cutting edge technology.
- Proactive team player with confident communication and interpersonal skills. Works well with others but can also take responsibility and work on own initiative when required.
- Customer focused, with a strong work ethic and 'can do' attitude to all projects.
- Highly organised, motivated and diligent individual who takes ownership of all tasks, works to a consistently high standard and ensures deadlines are met.
- Honest and reliable with a positive disposition and committed to professional standards.

QUALIFICATIONS AND PROFESSIONAL DEVELOPMENT

- **New Zealand Diploma in Web Development and Design: Level 5** – NorthTec Polytechnic (2019)
  Papers Completed:

Application Testing & Maintenance	A+	Fundamentals Programming Solving	A-
Information Technology Operations	A+	Enterprise	B+
Programming	A+	Interface Analysis and Design	B+
Web Application Implementation	A+	Professional Practice	B+

- **New Zealand Diploma in Software Development: Level 6** – NorthTec Polytechnic (2019)
  Papers completed:

Project Management	A+	Algorithms and Data Structures	A-
Special Topic	A+	Data Management	A-
System Analysis and Design	A	Project	B+
Web Services & Design Methodologies	A		

SOFTWARE / TECHNICAL EXPERTISE

- Agile
- ASP.Net
- BootStrap
- C++ / C
- CSS
- Firebase
- Flow Charts
- Gantt Chart
- HTMLs
- JavaScript
- Linux
- MacOS
- Microsoft SQL Server
- MS Office (Word, Excel, PowerPoint, Access)
- MySQL
- PHP
- SDLC
- SQL
- SQLite
- UML Diagrams
- Windows
- WordPress

PERSONAL ATTRIBUTES

Nisarg is highly intelligent and has good analytical skills. He has achieved excellent results in my courses – passed all proposed tests, practical works and showed excellent knowledge of both practical and theoretical material. This is evidenced by his marks. Nisarg showed great interest in the subject, was actively participating in the lectures and showed willingness and ability to study material beyond the limits of the courses.

Ahmed Al-sa'di – IT Lecturer and Researcher – NorthTec

I hired Nisarg as a freelance website designer to redesign our company's website portfolio recently and he has done a marvellous work. Nisarg is a talented individual and has some excellent knowledge regarding website design.

Zaid Mohammed – Corporate Director Advisory – HLB Mann Judd Fiji

WEBSITE DEVELOPMENT PROJECTS

- Assisted with creating a WordPress website during studies
- WordPress website for Caltex BHB
  - Consists of different Plugins for a slideshow, video timings and many more.
- WordPress website for Auckland Mechanics
  - Converted/redeveloped a simple static HTML website into a WordPress website which also included plugins for form, time, slideshows, panorama view and many more.
- Website development for Federal Hill Wine and Spirit
  - Created this Hostinger hosted site using WordPress and incorporated Cloudflare Security to control and prevent e-scams on the site.
- Design of Website and content for Lewis Capital Management (an investment advisory firm in USA).

WORK EXPERIENCE

2018 – Present   **CALTEX BLOCKHOUSE BAY, NZ**

CUSTOMER SERVICE REPRESENTATIVE

Responsibilities:
- Provide friendly and courteous service to all customers.
- Answer customer queries and handle high volume sales transactions.
- Stack and display store products as well as raise purchase orders and invoices when required.
- Assist with various promotions and marketing initiatives.
- Set up products in the system when changes are implemented by the Back Office.

Major Achievements:
- Due to high levels of performance and a mature attitude, awarded extra responsibility for:
  - Raising and managing purchase orders and invoices.
  - Banking daily takings of between $2500 to $3000 when the owner is out of town.
  - Being a key holder to open and lock the store, main office, and cash and cigarettes locker.
- Given a $100 gift card for providing outstanding customer service and receiving good feedback via the Caltex survey forum.

PERSONAL

- **Status:** Post-Study Work Visa (Exp Jul 2022)
- **Languages:** Fluent (written and oral) in English, Gujarati, and Hindi.
- **Fitness:** In excellent health.
- **Licences:** Full Overseas Drivers Licence
- **Volunteer work:** Made websites for Caltex and workshop team for online bookings.
- **Interests:** Technology, Sci-Fi movies, travelling, songs and food.

REFEREES

- Provided on request.